

# CATAMOUNT LODGE – RESERVATION FORM

Due to Owners prior to Check-in:

Mail to Catamount Lodge & Forest LLC, 2092 State Highway 56, South Colton, NY 13687

Date of request: \_\_\_\_\_ Person requesting reservation: \_\_\_\_\_

Name of family / group: \_\_\_\_\_

Number of people staying overnight: \_\_\_\_\_ [Lodge has beds for 10 people to sleep]

Number and types of pet(s) (if applicable): \_\_\_\_\_

Type of reservation (mark one): Weekly \_\_\_\_\_; Weekend \_\_\_\_\_; Mid-Week \_\_\_\_\_; Day Use \_\_\_\_\_

Date(s) to be used: \_\_\_\_\_

Lodge rental fee—including deposit & other charges if applicable: \_\_\_\_\_ [Calculate on page 2]

Check-in day/time: \_\_\_\_\_ / \_\_\_\_\_ [No earlier than 3 p.m. or later than 9 p.m. unless otherwise scheduled]

Check-out day/time: \_\_\_\_\_ / \_\_\_\_\_ [No later than 10 a.m. unless otherwise scheduled]

Person financially responsible if different than requestor: \_\_\_\_\_

Contact information for financially responsible person (called 'responsible person' in policies below):

Mailing address: \_\_\_\_\_

Telephone number: \_\_\_\_\_

E-mail address (if available): \_\_\_\_\_

## POLICIES OF CATAMOUNT LODGE & FOREST LLC REGARDING USE OF CATAMOUNT LODGE

- 1) No smoking allowed in Catamount Lodge.
- 2) No open burning candles allowed in Catamount Lodge. [A limited number of jar candles provided.]
- 3) Storage of logs for use in Dining Room wood stove and Great Room fireplace insert is inside Catamount Lodge in the storage area beyond the kitchen.
- 4) Telephone service is available for local calls only. [Use calling cards for long distance calls.]
- 5) Guests must abide by New York State laws governing alcohol possession and consumption.
- 6) Families/groups reserving Catamount Lodge must have an adult (21 years of age or older) in attendance. Youth arriving at the Lodge without an adult will not be allowed to enter.
- 7) Guests of Catamount Lodge must abide by the rules and postings on the property – no motorized vehicles except snowmobiles, no public hunting, no camping, and trails are open to the public during daylight only. Use of Catamount Lodge does not include hunting privileges.
- 8) Families/groups using Catamount Lodge should have insurance covering members while away from home or on field trips.
- 9) A \$300 deposit is required to confirm weekly, weekend, and mid-week reservations. Cancellation at any time results in forfeiture of the \$300 deposit.
- 10) Balance is due no later than 60 days prior to check-in. If cancellation occurs, then owners will credit 50% of the balance towards a future rental. The credit must be used within one year of the original reservation.
- 11) The Caretaker's report on page 2 will be given to the owners after check-out. Damage, excessive clean-up, or loss of property will result in additional charges determined by the owners in consultation with the responsible person. Guests with pets must check-out with the Caretaker.

I have read and agree to the above policies. I assume responsibility that the above policies will be followed and agree to pay the rental fee and additional charges for long-distance calls, damage, excessive clean-up, or loss of property if necessary.

Signature of responsible person \_\_\_\_\_

**BASE RENTAL RATES (as of January 2012)**

Applicable county and state taxes totaling 10% will be added to the following rates

Weekly Rate \$1750  
7 nights – check-in on Sunday after 3 pm, and check-out on Sunday by 10 am  
(Unless otherwise scheduled)  
Charge for events (e.g., reception, meeting, etc.) held during week may be added

Weekend Rate \$825  
3 nights – check-in on Thursday after 3 pm, and check-out on Sunday by 10 am  
(Unless otherwise scheduled)  
Charge for events held during weekend may be added

Mid-Week Rate \$450  
2 nights – check-in on Tuesday after 3 pm, and check-out on Thursday by 10 am  
(Unless otherwise scheduled)  
Charge for events held during stay may be added

Day Use Rate Contact owners to discuss rates for small group meetings and other events  
(Includes use of the kitchen and dining room, but does not include overnight use)

**CALCULATION OF LODGE RENTAL FEE**

Base Rental Rate	\$ _____	(See rates above which include the \$300 deposit to be paid in cash <u>or</u> by check made payable to Catamount Lodge & Forest LLC)
Extra Event Charge	\$ _____	(Negotiated with owners, if applicable)
Taxes to be Paid	\$ _____	(10% of Base Rental Rate plus Event Charge, if applicable)
Total Amount Due	\$ _____	(Rate to be Paid, including Event Charge and Taxes if applicable)

Note: Balance is due (check or cash only) no later than 60 days prior to check-in.

**CARETAKER'S REPORT**

Completed upon or after check-out, as scheduled with guests at check-in

Any damages? \_\_\_\_\_

Is excessive clean-up needed? \_\_\_\_\_

Anything missing? \_\_\_\_\_

Explain if 'yes' to any of the above. \_\_\_\_\_

Recommended maintenance or improvements needed. \_\_\_\_\_

**ADDITIONAL CHARGES AS DETERMINED BY OWNERS (if necessary)**

\_\_\_\_\_  
\_\_\_\_\_